# *B. DRAFT CONTRACT AND SPECIAL CONDITIONS, INCLUDING ANNEXES*

# DRAFT CONTRACT

SUPPLY CONTRACT FOR EUROPEAN

UNION EXTERNAL ACTIONS

**NO**:

**financed from the 10th EDF**

Caribbean Forum of the African, Caribbean and Pacific Group of States- CARIFORUM,

("The Contracting Authority"),

of the one part,

and

<Full official name of Contractor>

[<Legal status/title>][[1]](#footnote-1)

[<Official registration number>][[2]](#footnote-2)

<Full official address>

[<VAT number>][[3]](#footnote-3), (“the Contractor”)

of the other part,

have agreed as follows:

**PROJECT: Support to the Effective Management of the Caribbean Public Health Agency (CARPHA) – Financing Agreement RCA/FED/2011/023-276**

**CONTRACT TITLE: Supply, Delivery, Unloading, Installation, Commissioning of, and related training for computer hardware, software, other electronic equipment and information systems to the Caribbean Public Health Agency (CARPHA)**

**Identification number:** EuropeAid/137491/IH/SUP/Multi

**Article 1 Subject**

1.1 The subject of the contract shall be the supply, delivery, unloading, installation, commissioning of and related training for the following supplies:

|  |  |  |
| --- | --- | --- |
| **Item#** | **Description** | **Quantity** |
| Lot1- Management Information System (MIS)/Enterprise Resource Planning (ERP) |
|  | Server to support Management Information System MIS/ Enterprise Resource Planning (ERP) | 1 |
| **Lot 2- Productivity Software and other software solutions** |
| 1 |  **Statistical software**InstantAtlas - data visualization and reporting tool used for communicating location-based statistical data with User Licenseincludingmaintenancecost | 2 |
| 2 | STATA - Data Analysis and Statistical Software with user licence including maintenance cost | 1 |
| 3 | Email/productivity cloud software similar to MS Office 365 including video conferencing for 140 users | 1 |
| 4 | Knowledge Management Platform | 1 |
| **Lot 3- Desktop/ Laptops and other Computer hardware and equipment** |
|  | Standard desktop computers | 73 |
|  | High-end desktops  | 10 |
|  | Standard Laptop | 8 |
|  | Laptops for Desktop replacement | 28 |
|  | Tablet | 5 |
|  | UPS for Desktop Pc/Laptop | 53 |
| **Lot 4- Network hardware, cabling and other connectivity equipment** |
|  | **Network switches** | 17 |
| **2** | **Network drops, cabling, cabinets and related equipment**  |
| 2.1 |  IT Procurement Package 1 – Cabling Services - Trinidad |  |
|  | 1. Network drops
 | 23 |
|  | 1. 1000 ft Cat6 Ethernet cable
 | 2 rolls |
|  | Cat6 RJ45 data plug | 5 boxes |
|  | 1. 3u Cabinet
 | 1 |
|  | 1. 8u Cabinet
 | 1 |
|  | **IT Procurement Package 2 – Cabling Services**  –Jamaica |  |
|  | 1. Network drops
 | 11 |
|  | 1. 1000 ft Cat6 Ethernet cable
 | 1 roll |
|  | Cat6 RJ45 data plug | 2 boxes |
|  | 1. 5u Cabinet
 | 1 |
|  | 1. 4u Cabinet
 | 1 |
|  | **IT Procurement Package 3 – Cabling Services -**Saint Lucia |  |
|  | 1. Network drops
 | 14 |
|  | 1. 1000 ft Cat6 Ethernet cable
 | 1 roll |
|  | Cat6 RJ45 data plug | 3 boxes |
| 2.4 |  **IT Procurement Package 4**- Monitoring Tool  | 1 |
| 3 | 100 ft optic finer uplink cable CARPHA POS campus | 2 |
| 4 | Network Attached Storage –  | 3 |
| 5 | **IT Procurement Package 5-** Public Branch Exchange (PBX) | 1 |
| 6 | Wireless Network (IT Procurement Package 6) | 1 |
|  | 6.1 Wireless Access controllers | 1 |
|  | 6.2 WiFi Access points | 5 |
| **Lot 5- Video Conferencing equipment** |
|  | 60''\*80'' Pull down Projector screen with CSR Installation | 1 |
|  | 1000w 15'' Powered Speaker with USB/SD Media Player/wheels | 2 |
|  | Six Channel Mixer | 1 |
|  | Goose neck microphone | 5 |
|  | Lapel microphone | 1 |
|  | 8- Channel snake XLR Female-XLR Male | 1 |
|  | PTZ Pro Camera Video Conference | 2 |

The place of acceptance of the supplies shall be Trinidad, Jamaica and Saint Lucia campuses of CARPHA as per the distribution schedule below

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item #** | **Description** | **Total Quantity** | **Trinidad** | **Saint Lucia** | **Jamaica** |
|  | **Lot1-** Management Information System (MIS)/Enterprise Resource Planning (ERP) | 1 | 1 | - | - |
|  | Server to support Management Information System MIS/ Enterprise Resource Planning (ERP) | 1 | 1 | - | - |
|  | **Lot 2- Productivity Software and other software solutions** |  |  |  |
|  | Statistical software InstantAtlas - data visualization and reporting tool used for communicating location-based statistical data with User Licenseincludingmaintenancecost | 2 | 2 | - | - |
|  | STATA - Data Analysis and Statistical Software | 1 | 1 | - | - |
|  | Email/productivity cloud software similar to MS Office 365 including video conferencing for 140 users | 1 | 1 | - | - |
|  | Knowledge Management Platform | 1 | 1 | - | - |
| **Lot 3- Desktop/ Laptops and other Computer hardware and equipment** |
|  | Standard desktop computers | 73 | 63 | 3 | 7 |
|  | High-end desktops  | 10 | 10 | - | - |
|  | Standard Laptop | 8 | 6 | - | 2 |
|  | Laptops for Desktop replacement | 28 | 24 | 4 | - |
|  | Tablets | 5 | 5 | - | - |
|  | UPS for Desktop Pc/Laptop | 53 | 45 | 4 | 4 |
| **Lot 4- Network hardware, cabling and other connectivity equipment** |
|  | Network switches | 17 | 15 | 1 | 1 |
|  | (2.1- 2.3)Network drops, cabinets, related equipment and cabling-  |  |  |  |  |
|  | 1. Network drops
 | 48 | 23 | 14 | 11 |
|  | 1. 1000 ft Cat6 Ethernet cable
 | 4 | 2 | 1 | 1 |
|  | Cat6 RJ45 data plug | 10 boxes | 5 boxes |  3boxes | 2 boxes |
|  | 1. 3u Cabinet
 | 1 | 1 | - | - |
|  | 1. 5u Cabinet
 | 1 | - | - | 1 |
|  | 1. 4u Cabinet
 | 1 | - | - | 1 |
|  | 1. 8u Cabinet
 | 1 | 1 | - | - |
| 2.4 |  Monitoring Tools, maps, charts and dashboards, patch management software | 1 | 1 | - | - |
|  | 100 ft optic finer uplink cable - Trinidad | 2 | 2 | - | - |
|  | Network Attached Storage  | 3 | 3 | - | - |
|  | Public Branch Exchange (PBX) | 1 | 1 | - | - |
|  | Wireless Network | 1 | - | - | - |
|  | 6.1 Wireless Access controller | 1 | 1 | - | - |
|  | 6.2 WiFi Access points | 5 | 5 | - | - |
|  | **Lot 5- Video Conferencing equipment** |  |  |  |
|  | 60''\*80'' Pull down Projector screen with CSR Installation | 1 | 1 | - | - |
|  | 1000w 15'' Powered Speaker with USB/SD Media Player/wheels | 2 | 2 | - | - |
|  | Six Channel Mixer | 1 | 1 | - | - |
|  | Goose neck microphone | 5 | 5 | - | - |
|  | Lapel microphone | 1 | 1 | - | - |
|  | 8- Channel snake XLR Female-XLR Male | 1 | 1 | - | - |
|  | PTZ Pro Camera Video Conference | 2 | 2 | - | - |

And the time limits for delivery shall be September 28, 2016, at 16:00 hrs and the Incoterm applicable shall be DAP[[4]](#footnote-4). The implementation period of tasks shall run from March 28, 2016 to the date of provisional acceptance.

1.2 The Contractor shall comply strictly with the terms of the Special Conditions and the technical annex

**Article 2 Origin**

The rules of origin of the goods are defined in Article 10 of the Special Conditions.

A certificate of origin for the goods must be provided by the Contractor at the latest when it requests provisional acceptance of the goods. Failure to comply with this condition may result in the termination of the contract.

**Article 3 Price**

3.1 The price of the supplies shall be that shown on the financial offer (specimen in Annex IV). The total maximum contract price shall be EUR< >.

3.2 Payments shall be made in accordance with the General and/or Special Conditions (Articles 26 to 28).

**Article 4 Order of precedence of contract documents**

The contract is made up of the following documents, in order of precedence:

* the contract agreement;
* the Special Conditions
* the General Conditions (Annex I);
* the Technical Specifications (Annex II [including clarifications before the deadline for submission of tenders and minutes from the information meeting/site visit];
* the Technical Offer (Annex III [including clarifications from the tenderer provided during tender evaluation]);
* the budget breakdown (Annex IV);
* specified forms and other relevant documents (Annex V);

The various documents making up the contract shall be deemed to be mutually explanatory; in cases of ambiguity or divergence, they shall prevail in the order in which they appear above.

Done in English in three originals, one original being for the Contracting Authority, one original being for the European Commission, and one original being for the Contractor.

|  |  |
| --- | --- |
| **For the Contractor** | **For the Contracting Authority** |
| Name: |  | Name: |  |
| Title: |  | Title: |  |
| Signature: |  | Signature: |  |
| Date: |  | Date: |  |

|  |
| --- |
|  Endorsed for financing by the European Union  |
| Name: |  |  |  |
| Title: |  |  |  |
| Signature: |  |  |  |
| Date:  |  |  |  |

1. Where the contracting party is an individual. [↑](#footnote-ref-1)
2. Where applicable. For individuals, mention their ID card or passport or equivalent document - number [↑](#footnote-ref-2)
3. Except where the contracting party is not VAT registered. [↑](#footnote-ref-3)
4. DAP (Delivered At Place)> - Incoterms 2010 International Chamber of Commerce - <http://www.iccwbo.org/incoterms/> [↑](#footnote-ref-4)